# Aliah Elliott's Studio Policies 2020/2021

2006 Dufferin Avenue, Saskatoon, SK contact@aliahelliott.com

Cell: 306-596-3172

#### My Philosophy

While music is universal, the study of music is different for everyone. Each student's musical interests and learning styles vary, which is why I tailor my curriculum to meet each student's needs. Regardless of the style of music we choose to study, I am committed to ensuring that the student is performing with healthy technique. My studio is a positive and enthusiastic zone, where the love of music is fostered to grow into a life-long passion.

#### Commitment

When a student enrols, they are reserving their place in the studio for the duration of the academic year, from September to June. Tuition is divided evenly between 10 months and can be paid via e-transfer, cash or cheque. At the time of registration, payment for the first and last month of lessons is required. Payment in all other months is due at the beginning of the month.

30 Minute Lesson: \$100/month 45 Minute Lesson: \$140/month 60 Minute Lesson: \$180/month

If payment is not received by the first of the month, a late fee of \$5.00 CAD per week will be charged.

A \$20.00 fee will be charged for all NSF cheques.

I reserve the right to discontinue instruction without warning should there be issues with the fulfillment of financial obligations.

# What's Included in my Tuition Fee?

The tuition fee includes 36 weekly lessons, plus the opportunity to participate in our two recitals in January and June. Your tuition also covers lesson preparation, song research, communication and the procurement of new resources.

### **Yearly Music and Materials Fee**

There is a one-time fee of \$10 which covers the costs of materials and digital music purchased for the student. Each student will receive a notebook at the beginning of the year for weekly communication of practice expectations.

#### **Additional Fees**

The fees above do not include accompanist fees, or fees paid for music festival registrations or examinations. Families should also expect to purchase books for the student at my recommendation.

### **Materials Required**

- Notebook (for communication regarding practice assignments, provided)
- Water bottle
- Voice recorder or phone with recording capabilities (optional, but strongly encouraged for voice students)

## **Statutory Holidays**

Lessons will run as usual on all statutory holidays. If the student is unable to attend their lesson on a statutory holiday, a make-up lesson can be scheduled at a mutually convenient time during the same week, or on the Saturday morning of the following weekend.

## **Cancellation Policy**

In accordance with the Saskatchewan Registered Music Teachers Association policies, no refunds or make-ups for cancelled or missed lessons will be permitted.

This policy is consistent with those of other extra-curricular activities such as dance and sport in which attendance is of high importance. Please ensure that you select a time that works well with your schedule.

To help accommodate an occasional unavoidable change in scheduling, you can choose to be included on the studio contact list. This list is distributed to all studio families and is intended for use to swap lesson times. Please let me know if you have made a swap so I can plan accordingly.

#### Illness

If the student is showing any symptoms of illness, I ask that you please refrain from sending your child to the studio. If the student is well enough, we will have our lesson online through Zoom. If a student arrives at the studio and is unwell, they will be sent home. This helps to keep all of us safe and healthy!

ZOOM LINK: https://zoom.us/j/7341933810

If I am unwell, I will also switch to online teaching for the health and safety of my students. In the event that I am unable to teach, lessons will be made up at a later date.

#### Withdrawal

If a student wishes to withdraw for any reason, written notice must be provided no later than the 1st day of the month prior to the date of discontinuation. Failure to provide adequate notice will result in the forfeit of the last month deposit.

I am always looking to provide the best experience for my students and their families. If there is something that I can do to serve you better, please let me know!

# **Performance Opportunities**

Participation in studio recitals is optional, but strongly encouraged. Participation must be confirmed one month prior to the recital date to ensure proper preparation.

Students may also be recommended to participate in the Saskatoon Music Festival or to register for RCM examinations. Participation in the festival and examinations is at the teacher and parent's discretion. Extra lessons may be necessary to ensure preparedness.

# **Physical Contact**

Singing is unique in that a singer's body is their instrument. Sometimes, it is easiest to explain concepts using physical contact. In order for the student to grasp a concept, I may occasionally touch the student or ask the student to touch me in the abdominal/dorsal or head/neck areas. I will always ask for permission before touching, but if the student becomes uncomfortable at any point, they must say so immediately and we will find a hands-free way to continue learning.

#### **Child Protection Policy**

During a private lesson with a student under the age of 18 years old, the teacher will ensure the door remains open as a commitment to the safety of your child. Parents are welcome to sit within earshot of the lesson. If they find it necessary, a parent is welcome to check the open door at any time without disturbing the lesson.

#### **Privacy Policy**

Your privacy is important to me. Personal information collected is for registration purposes only and will not be shared with anyone.

Your decision to register in Aliah Elliott's studio signifies your agreement to and full understanding of the policies outlined above. If something is unclear, please discuss with Aliah Elliott directly prior to registration.